



Key Questions for Successful Change Projects

1. What is your change effort trying to accomplish? Has the vision statement or pitch speech been developed? Do you have a change slogan?

2. Who are the executive sponsors and opinion leaders for the change? Has the budget for the change been allocated?



3. What stage of adoption is your audience?

4. How do you rate your grass roots support for the change on a scale of 1 to 10. Ten is fantastic?
How do you rate Resistance to the change. Ten is high resistance.

5. What has been successful with change efforts in your organization in the past? What has been challenging or not worked at all?

6. What is your change governance structure? Are decisions being made on a timely basis? Are project deliverables and milestones being met?



7. Is the change project currently on time and on budget?

8. What are the key risks or threats to the success of your change effort? What are the plans for dealing with the risks?

9. What are the involvement strategies for key stakeholder groups? What are the communication plans for these key stakeholder groups?



10. What is the support plan for your change once it is implemented?

